



# THE GRANTLEY STABLE MEMORIAL BURSARY

## GUIDELINES FOR APPLICANTS and APPLICATION FORM

# THE GRANTLEY STABLE MEMORIAL BURSARY

## GUIDELINES FOR APPLICANTS

### 1. Purpose of Grantley Stable Bursary

The Board of Directors of MontroseAccess is offering an annual bursary in memory of Dr Grantley Stable. The purpose of the bursary is to fund a research project, study tour or other activity which will benefit MontroseAccess clients. However, this does not exclude partnership with allied organisations. The successful application would demonstrate innovation and creativity and contribute to the enhancement of knowledge and skill base within the organisation

### 2. General

1. The bursary provides a grant of up to \$10,000 per annum.
2. The bursary may be shared or offered to more than one person
3. If no meritorious applications are received the Board of Directors reserves the right to withhold the bursary for that year.
4. Applicants must be available for an interview
5. Joint applications are welcome
6. The bursary will take into account any other sources of support and will avoid duplication
7. Duration - successful applicants must complete the project within one year of commencement.

### 3. Conditions of award

The award of the Grantley Stable Bursary is subject to the successful applicant agreeing to be bound by the conditions laid down in a Contract document signed between the Grantley Stable Bursary Committee and the successful applicant.

### 4. Eligibility

Any staff member, client family member of MontroseAccess or any member of the public may apply for the bursary. The bursary is confined to Australian citizens.

### 5. Obligations of Successful Applicant

1. The successful applicant will be required to sign a contract prior to the commencement of project.
2. Ethical approval must be gained from a suitable Human Ethics Committee prior to any research project involving people as subjects (clients or members of the public) can be initiated.
3. Applicants will be expected to plan, organise and complete their own bookings for any travel arrangements which may be associated with the project.
4. Accountability: An interim report will be required to be submitted at 6 months and a final report at the finalisation of the project (12 months negotiable).

5. MontroseAccess must be acknowledged on all materials associated with the completed project, where applicable.
6. The intellectual ownership of the project is not solely that of the beneficiary. As sponsor of the project MontroseAccess has the right to use the information for the benefit of stakeholders of the organisation.

## **5. Selection Process**

- Applications will be advertised in the MontroseAccess intranet, newsletter and website
- Applications are invited at any time and will close on 30 November of each year.
- The Grantley Stable Bursary Committee will consider applications and interview suitable applicants
- Applications will be judged on merit and benefit to MontroseAccess stakeholders.
- The selection of the successful applicant/s and procedures undertaken will be at the absolute discretion of the Grantley Stable Bursary Committee.
- The Committee may choose to appoint a supervisor to monitor the progress of the project and provide organisational support.
- Unsuccessful applicants will be notified.
- All papers forwarded to the Grantley Stable Bursary Committee will become the property of MontroseAccess and unsuccessful applications will be destroyed.

## **6. Application Process**

Applications for the Grantley Stable Bursary must be made to the Grantley Stable Bursary Committee via mail or email [stonks@montroseaccess.org.au](mailto:stonks@montroseaccess.org.au). All applications must include:

1. Completed Application Form
2. Names and current contact details of two appropriate referees
3. Current Curriculum Vitae
4. Any other relevant or supporting information

**THE GRANTELY STABLE MEMORIAL BURSARY  
2009/2010**

**APPLICATION FORM**

**Name:** .....

**Address:** .....

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**Position Title:** .....

**Employer:** .....

**Address of Employer:** .....

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**Tel No (Wk)** . ..... **Tel No (Hm)**.....

**Mob:** . ..... **Fax No:** .....

**Email:** .....

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**Title of Project**

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**Purpose of project including benefit to MontroseAccess**

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**Detailed outline of project**

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**Expected Outcomes**

